

# PLAZA NEIGHBORHOOD ASSOCIATION

## Constitution and By-laws

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### Article I-- Name

The corporation shall be known as the Plaza Neighborhood Association. (hereinafter referred to as the "Association".) The Association shall be a non-discriminatory and non-profit organization designed to benefit the Plaza Neighborhood.

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### Article II-- Purpose

The Association is formed for the following purposes:

- (1) To speak with a united voice for the neighborhood and take such actions as may be appropriate to advance the interest of residents.
  - (2) To enhance, maintain, and preserve property values and common interests in the neighborhood.
  - (3) To foster a spirit of community and cooperation among residents of the neighborhood and to encourage people to get acquainted with their neighbors.
  - (4) To promote a safe neighborhood in which to live and raise a family.
  - (5) To maintain the essentially residential character of our neighborhood and foster therein an environment conducive to desirable living.
  - (6) To combat neighborhood deterioration, criminal activity, and other unpleasant disturbances.
  - (7) To encourage the restoration, rehabilitation and satisfactory maintenance and use of all property in the neighborhood.
  - (8) To encourage the fullest variety within the neighborhood of such characteristics as racial composition; economic condition; philosophical, spiritual and political outlook; sexual orientation, etc.
  - (9) To encourage ownership of property by neighborhood residents.
  - (10) To cooperate with all agencies, public and private, in the attainment of these objectives.
  - (11) To encourage zoning and land use policy which help realize these goals.
  - (12) To build a cooperative relationship with governmental agencies that help accomplish our mission.
  - (13) To receive and administer funds in accordance with the terms of these bylaws and operate as a non-profit corporation.
  - (14) To do all other acts as are necessary, expedient, or appropriate to accomplish any of the objects and purposes for which this corporation was formed.
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### Article III-- Boundaries

The Plaza Neighborhood is bounded as follows: on the North by Hwy 30, on the South by North Railroad Street, on the east by University Drive, and on the west by 30th Avenue, but including those properties which abut these boundaries.

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**Article IV— Membership**

Membership is open to any individual who owns or occupies a home in this neighborhood or who owns or operates a business, church, or other organization in this neighborhood. Membership year is from June 1st to May 31 of the current year.

Membership allows any individual to attend and participate in meetings, vote, hold office, and serve on committees.

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**Article V— Finances and Dues**

The Association does not contemplate pecuniary gain or profit and is organized solely for nonprofit purposes. Dues shall be used to cover the Association's operating expenses for the fiscal year defined as June 1 through May 31.

Annual membership dues shall be \$10 per household, business, or organization and are due by June 1st of each year. Dues shall be voluntary with the reminder that without the payment of dues, the Association will cease to function as a voice for the neighborhood. Dues are non-refundable and non-transferable.

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**Article VI-- Meetings**

The annual meeting shall be held on the third Thursday in May and will include a budget report, elections, and a project agenda for the upcoming year. General meetings will be held on the third Thursday of September, January, and March. Meetings will generally be held at Bico's at 7:30 p.m. unless otherwise agreed by the Board. Special meetings may be called by the majority of the Board as needed.

The general order of business shall be a call to order, determination of quorum, approval of previous minutes, old business, new business, officer reports, committee reports, and adjournment. A quorum for any regularly called meeting of the Association shall consist of those members present and voting.

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**Article VII-- Board and Duties**

The business and affairs of the Association shall be managed by a duly elected Board of Directors which consists of the following officers: President, Vice President, and Secretary/Treasurer and two additional members at large.

Board members are nominated and elected by a majority of the members every year at the annual meeting. Board members take office immediately. Vacancies occurring in the Board are filled by nomination and assent of remaining Board members. All board members are subject to recall by a two-third vote at any general membership meeting. Board members serve without compensation and must be members of the Association.

A majority of the Board in office shall constitute a quorum for the transaction of business.

Board decisions are reversible by a majority vote of the resident members present at an Association meeting.

**Duties.**

(1) President.

The President shall preside at meetings, appoint committees with the approval of the Board, exercise general supervision over the affairs of the Association, ensure the decisions and resolutions of the Board and membership are executed, represent the Association, speak publicly for the Association, facilitate exchanges and cooperation with government and other organizations, enforce all by-laws, with the approval of the Board has the power to execute contracts and other authorized instruments, sign checks, and perform such other duties as pertain to the office.

(2) Vice President / Secretary

The Vice President / Secretary shall exercise the powers of the President in the President's absence, assist the President in planning and organizing meetings and special events, is a member of all Committees, keep a proper record of all meetings of the Association, be responsible for the preparation and distribution of notices of meetings stating the purpose of said meetings, keep a record of active members, have a copy of the by-laws available to members, assist the president with general correspondence of the Association, and perform such others duties as pertain to the office. The minutes shall be available upon request to all members.

(3) Treasurer

The Treasurer shall collect dues, manage the funds of the Association, deposit such funds in the name of the Association in such banks or other depositories as shall be designated by the Board, render annual and periodic financial reports at the meetings of the Association, sign checks, apply for grants with the help of the Board, in the event that the president and vice president are not at the meeting presides at the meeting, and perform such other duties as pertain to the office.

(4) At large members - one from west of Plaza Blvd., one from east of Plaza Blvd.

The at large members shall attend Association meetings on a regular basis, attend Kearney Neighborhood Association meetings or elect another to attend such meetings, and perform such other duties as pertain to the office.

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**Article VIII-- Committees**

The Board may form committees as needed. Committee members must be members of the Association.

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**Article IX-- Amendments**

Amendment of these Bylaws may be made by an affirmative vote of two-third of the resident members present at any general meeting after notice is given.

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**Article X-- Effective Date**

These by-laws shall become effective when signed by a majority of the Association members present at the meeting on May 20, 1999.

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